



Claim number
(To be filled in by AIG)

Claim notification to be sent to:
AIG Europe Limited
Box 3506, 103 69 Stockholm

E-mail claims.sweden@aig.com

Phone +46 8 506 920 20
Fax +46 8 506 920 95

NOTIFICATION OF CLAIM – Municipality Insurance

POLICY HOLDER

Social Security Number		Policy Number (Not compulsory)	
Surname		First Name	
Postal Address		Postcode and Postal Address	
Telephone/Mobile		E-mail <input type="checkbox"/> I agree to be contacted by e-mail	
Any compensation shall be paid to:			
Name of Bank		<input type="checkbox"/> Bank account incl. clearing <input type="checkbox"/> Bankgiro <input type="checkbox"/> Plusgiro	
Name if recipient of payment is other than policyholder			
Is any other insurance affected? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, which company?	
		What type of insurance? <input type="checkbox"/> Sickness/Accident <input type="checkbox"/> Other	
Has notification been made to another insurance company? <input type="checkbox"/> Yes <input type="checkbox"/> No		Company	
		Claim number	

ACCIDENT

Municipality	
School	Address of school

SHALL ALWAYS BE ANSWERED

When and where did the accident/sickness occur? <input type="checkbox"/> On the way to/from school <input type="checkbox"/> In school/municipal child supervision <input type="checkbox"/> In leisure time		Date	Time of loss which occurred
In case of road accident, give the registration number and insurance company of the vehicle			
What bodily injury have you incurred due to the accident?			
How did the accident happen?			

SHALL ALWAYS BE ANSWERED

Where and when were the medical services of a physician used?	Date	Physician	Telephone Number
In hospital	From date	To date	Are you still receiving treatment? <input type="checkbox"/> Yes <input type="checkbox"/> No
Have you been reported sick?	<input type="checkbox"/> Yes <input type="checkbox"/> No		Have you been prescribed to stay in bed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are future effects anticipated?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, what type?	
Has the injured part of the body previously been subject to injury or sickness? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, date	Was a physician consulted? <input type="checkbox"/> Yes <input type="checkbox"/> No		

COMPENSATION CLAIM (ENCLOSE ORIGINAL RECEIPTS)

	Amount
TOTAL	

SIGNATURE – COMPULSORY

I certify that the information given is full and true	
Print name	Date
Signature	Guardian's signature in case of a minor

CONVEYANCE TO AND FROM SCHOOL

Requirement for taxi to and from school on account of accident shall be verified with a certificate from a physician giving the treatment. The certificate shall stipulate during what period of time a taxi shall be authorised. Before taxi trips to and from school are ordered, AIG shall be contacted for confirmation. After confirmation from AIG, taxi trips may be ordered.

HOW WE USE PERSONAL INFORMATION

AIG Europe Limited is committed to protecting the privacy of customers, claimants and other business contacts.

“Personal Information” identifies and relates to you or other individuals (e.g. your partner or other members of your family). If you provide Personal Information about another individual, you must (unless we agree otherwise) inform the individual about the content of this notice and our Privacy Policy and obtain their permission (where possible) for sharing of their Personal Information with us.

The types of Personal Information we may collect and why – Depending on our relationship with you, Personal Information collected may include: contact information, financial information and account details, credit reference and scoring information, sensitive information about health or medical conditions (collected with your consent where required by applicable law) as well as other Personal Information provided by you or that we obtain in connection with our relationship with you. Personal Information may be used for the following purposes:

- Insurance administration, e.g. communications, claims processing and payment
- Make assessments and decisions about the provision and terms of insurance and settlement of claims
- Assistance and advice on medical and travel matters
- Management of our business operations and IT infrastructure
- Prevention, detection and investigation of crime, e.g. fraud and money laundering
- Establishment and defence of legal rights
- Legal and regulatory compliance (including compliance with laws and regulations outside your country of residence)
- Monitoring and recording of telephone calls for quality, training and security purposes
- Marketing, market research and analysis

Sharing of Personal Information - For the above purposes Personal Information may be shared with our group companies and third parties (such as brokers and other insurance distribution parties, insurers and reinsurers, credit reference agencies, healthcare professionals and other service providers). Personal Information will be shared with other third parties (including government authorities) if required by laws or regulations. Personal Information (including details of injuries) may be recorded on claims registers shared with other insurers. We are required to register all third party claims for compensation relating to bodily injury to workers’ compensation boards. We may search these registers to prevent, detect and investigate fraud or to validate your claims history or that of any other person or property likely to be involved in the policy or claim. Personal Information may be shared with prospective purchasers and purchasers, and transferred upon a sale of our company or transfer of business assets.

International transfer - Due to the global nature of our business, Personal Information may be transferred to parties located in other countries (including the United States, China, Mexico Malaysia, Philippines, Bermuda and other countries which may have a data protection regime which is different to that in your country of residence). When making these transfers, we will take steps to ensure that your Personal Information is adequately protected and transferred in accordance with the requirements of data protection law. Further information about international transfers is set out in our Privacy Policy (see below).

Security of Personal Information – Appropriate technical and physical security measures are used to keep your Personal Information safe and secure. When we provide Personal Information to a third party (including our service providers) or engage a third party to collect Personal Information on our behalf, the third party will be selected carefully and required to use appropriate security measures.

Your rights – You have a number of rights under data protection law in connection with our use of Personal Information. These rights may only apply in certain circumstances and are subject to certain exemptions. These rights may include a right to access Personal Information, a right to correct inaccurate data, a right to erase data or suspend our use of data. These rights may also include a right to transfer your data to another organisation, a right to object to our use of your Personal Information, a right to request that certain automated decisions we make have human involvement, a right to withdraw consent and a right to complain to the data protection regulator. Further information about your rights and how you may exercise them is set out in full in our Privacy Policy (see below).

Privacy Policy - More details about your rights and how we collect, use and disclose your Personal Information can be found in our full Privacy Policy at: <http://www.aig.se/en/privacy-policy> or you may request a copy by writing to: Data Protection Officer, , AIG Europe limited Box 3506, 103 69 Stockholm eller skicka e-post till: or by email at: dataskyddsbud.se@aig.com.

DATA PROTECTION CONSENT

By signing below, I give consent for my Sensitive Personal Information about my health to be used by AIG Europe Limited, i.e. the data controller and any other key data controllers], [its/their] affiliates, reinsurers, fraud prevention agencies, and third party service providers (as set out in the privacy policy) for the purpose of insurance administration.

When we refer to "insurance administration", we mean arranging, underwriting, and administering insurance and reinsurance policies, providing ancillary services and administering claims under those policies, as well as exercising rights, or complying with obligations, in connection with those policies. This may include rights or obligations under the laws that apply to us.

If you withhold or withdraw this consent, we may not be able to provide our services to you or assess your claim.

Print name	Signature
Date	Guardian’s signature in case of a minor:

By signings below, I give my consent to AIG Europe (AIG) to obtain information from physicians, medical institutions, regional social insurance offices, the Swedish National Tax Board and other authorities and insurance companies that may be required for assessing my claims for compensation.

Print name	Signature
Date	Guardian’s signature in case of a minor:

You have the right to withdraw each of the above consents at any time. If you want to withdraw your consent, please write to AIG Claims Department: AIG, Box 3506, 103 69 Stockholm, Sweden or claims.sweden@aig.com. For further information on how we use Personal Information, please see our privacy policy at <http://www.aig.se/en/privacy-policy>

APPENDIX TO NOTIFICATION OF CLAIM IN THE CASE OF DENTAL INJURY

AIG Collective accident insurance for municipality:

Social Security Number:

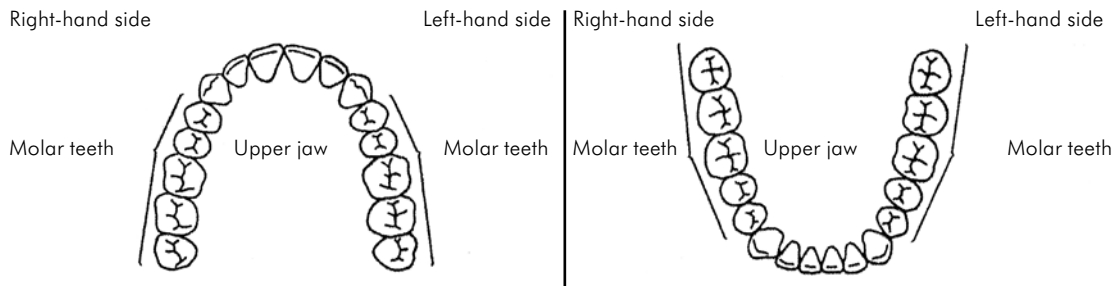
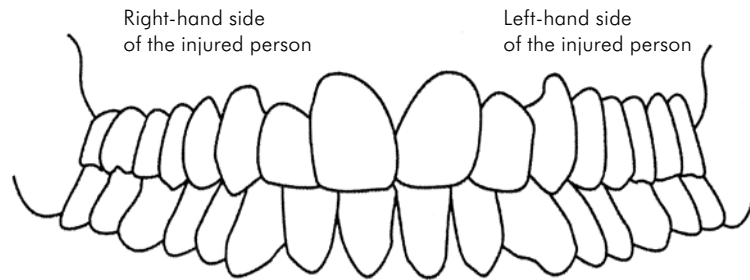
Date of injury:

Surname and First Name:

Mark below which teeth have been damaged. Do not forget to put an X in the box for milk teeth/permanent teeth.

NB! A certificate from a dentist is NOT required.
Put an X in the picture yourself, showing which teeth have been damage

- Milk teeth
- Permanent teeth



Place and date:

Signature:

Guardian's signature in case of a minor: